

Belfast Senior College
Board of Trustees
Meeting of September 14, 2016
(second draft)

The meeting was called to order by the President at 09:00 am.

Absent: Dave Boyer, Sandy Cirillo and Sara Shute

Minutes of the previous meeting: The minutes of August 10, 2016, were unanimously approved.

Treasurer's Report: The reports were discussed and accepted.

Nominating Committee: The following will be leaving the Board as of the next meeting: Ann Dolbashian, Sharon Romanow and Sara Shute.

President's Remarks: SC received a gift of \$500 from Jean and Michael Lenderking.

Special Events: Dave Ruberti reported that the committee has, for all purposes, disbanded and tendered his resignation. The President will report this at the annual meeting and we will await response from the membership.

Publicity – Nancy Hauswald – The committee arranged for a press release and photo announcing the fall semester in 11 media outlets. In addition, Jon Cheston is writing a letter to the editor in praise of SC, to be submitted to several publications.

Curriculum Committee – Sharon Romanow Sharon is seeking people to volunteer to be greeters for the first day of class, Sept 15.

Old Business

A. Handbook Revision – Elisabeth Pollock submitted proposed changes via email. **The changes were unanimously approved with the proviso that the Board membership be updated.**

B. Update on text and course materials policy revision – Policy revisions will be discussed at the next meeting of the Curriculum Committee with a recommendation to be submitted at the next Board meeting.

C. Computer acquisition update –Patty Libby has offered us a free UM computer that they are no longer using. The computer needs to be upgraded which may or may not involve some expense. **The Board agreed to leave the matter up to the Executive Committee for final resolution.**

New Business

A. Judy Beebe is retiring as SC **Office Manager** at the end of the fall term. Elisabeth Pollack, who has considerable experience in the office working with Judy, has consented to take the position. **The Board approved this appointment.**

B. **Festival of Arts** – A motion was made to allot up to \$1000 for the 2017 Festival of Arts to make up any shortfall in revenue for expenses, taking money for the speaker from the Golden Rule Fund. Rationale: **There is \$1000 in the '16/17 budget allocated for the Festival of Arts. The motion was unanimously approved.**

C. The question was raised, in light of the Lenderking donation, whether or not to have a **donation tab on the web site home page?** Al has said it can be done online through Pay Pal. Having a tab clearly visible may spark more donations. The Board voiced approval for the ideas.

The meeting was adjourned at 10:40. **The next meeting will be on October 12th at 9:00 AM**

Submitted:

Harry Kaiserian, Secretary