

Senior College at Belfast Board of Trustees May 10, 2017, Approved Meeting Minutes

The President called the May 10, 2017, meeting to order at 9:03 a.m.

Absent: Pollock

Minutes of the April meeting: The minutes of the April 12, 2017, meeting were approved.

Treasurer's report: The report was accepted.

Other Reports

President: Larson attended the Hutchinson Center's Scholarship Donors Recognition Luncheon; there were 12 recipients of scholarships and Senior College continued its scholarship support of \$2000.

Curriculum Committee: Nation reported the spring semester had 11 courses + 6 one day classes. The summer schedule is incomplete, but we have accepted two proposals and hope to receive two or three more. Discussion of reducing the tuition for this summer was decided against.

Special Events Committee: A Garden Party hosted by Nancy Perkins will occur on June 22, 6 – 8 pm.

Finance Committee: No report

Community Service Committee: There are three members, but none willing to be chair. A June meeting will consider whether and how the committee will continue.

Archives Committee: The committee will meet in June to review the handbook's presentation of our history. Even in this digital age, archivists stress the importance of maintaining paper copies of all records.

Publicity Committee: No report

Festival of Arts: The committee met on May 9; there are 154 artists and adequate volunteers to support the festival dates. The fee is now \$15.

Fundraising Committee: No report

Nominating Committee: No report

Registrar: Negotiations with our current caterer continue, but the proposed fee schedule of \$900 + per day is not acceptable. Garrett will continue to look for other possible caterers and Nation volunteered to help do so.

Unfinished Business

Storm Cancellation Policy: The wording of proposed policy was accepted [see agenda attachment].

Budget for 2017-2018: The budget was accepted.

New Business

Hutchinson Center concerns: Larson reported that we continue to have mostly good relations with the Hutchinson Center, but we need to improve our faculty compliance with the orientation meeting on use of classroom audio-visual equipment, and urge instructors to arrive at least 30 minutes before their class starts to adequately prepare to use the equipment. The Curriculum Committee will stress this to each term's instructors. If Zora Merrill is required for extra tutelage the charge is \$40/hr. The Finance Committee is researching cell phone plans as an option to our use of the landline in our office, as the charges for calls exceeds our budget by quite a bit.

New contract with the Hutchinson Center: The proposed new contract will be presented at the June board meeting.

The meeting was adjourned at 10:48 a.m. **The next board meeting will be June 14.**

David Boyer, Secretary