

Senior College at Belfast Board of Trustees October 12, 2016, Approved Meeting Minutes

The meeting was called to order by the President at 9:03 am with a welcome to new board members.

Absent: Debbie Bailly, Sandi Cirillo, Harry Kaiserian

Minutes of the September Meetings: The minutes of the September 14 Board Meeting, the September 22 Annual Meeting, and the September 22 Meeting of the Newly Constituted Board were unanimously approved. The President noted that henceforth the latter meeting minutes should be distributed separately from the annual meeting.

Treasurer's Report: The reports were discussed and accepted.

Other Reports

Remarks by the President: Arlin Larson noted that his term will be for one year as he is in the sixth year of board membership.

Curriculum Committee: Boyer reported on the tightening of rules adopted governing textbook orders and copying costs.

Special Events Committee: Larson will convene a meeting on October 20 for all interested parties in reconstituting this committee and selecting a chair.

Finance Committee: Discussion deferred until considering an annual appeal under New Business.

Community Service Committee: Appendix 1 describing the four projects CSC has undertaken was noted.

Archives Committee: Consideration of clarifying how we can formalize transfer of materials to the archives led to Cathy Bradbury volunteering to be the official courier of board materials to the Archives Committee.

Membership & Publicity Committee: No meetings have occurred and the chair will be prompted to call one.

Festival of Arts: The featured artist has been selected for next year and the festival will occur in mid-June.

Registrar: Garrett reported that 344 members have registered for 439 class positions. A summary report of class enrollments was distributed and Garrett noted how well online registration is handled by Al Arthur.

Unfinished Business

Chamber of Commerce Membership: Reconsideration of joining at the \$125 level was approved 12-1.

Internal Webmaster: Sara Shute's offer to continue in this position was appreciated and agreed to.

Handbook: Pollock distributed the latest draft revisions of the handbook and asked for proofreading.

New Business

Midcoast Senior College Survey: Larson noted that MSC is surveying the five senior colleges (including us) of the seventeen in the state which are 501c3 organizations not formally affiliated with the university system. This report should be helpful for our own planning and is expected to be available by January, 2017.

Annual Appeal: The Finance Committee report on the interim results of the "sense of the membership" survey was discussed. Substantial support by the membership for raising course fees by \$5 and for discontinuing supplying books free of charge was endorsed by the Finance Committee and recommended to the board. Further discussion of these recommendations will occur in our next meeting. Possible elimination of snacks is not recommended for now and new board members Nation and Jessup volunteered to initiate and oversee collection of donations to cover snacks beginning with the Winterim session. Annual appeals have been successful for other senior colleges and two volunteers to oversee such an event have come forward and will be asked to develop a plan.

(Re)-Appoint Committee Chairs: Current chairs have agreed to continue with exception of the Curriculum Committee chair who is stepping down at the end of the spring session.

The meeting was adjourned at 10:46. **The next meeting will be November 9 at 9:00 AM.**

David Boyer, Secretary