

Senior College at Belfast Board of Trustees April 12, 2017, Approved Meeting Minutes

The President called the April 12, 2017, meeting to order at 9:05 a.m.

Absent: Bradbury, Klie, Look, Nation

Guests: Nancy Perkins, David Beebe, Pete Reilly

Minutes of the March meeting: The minutes of the March 8, 2017, meeting were approved.

Treasurer's report: Following a question and answer session, the report was accepted.

Other reports

President: Vice President Kaiserian was delegated to attend the University of Maine Hutchinson Center Advisory Board on May 19; the President will attend the Hutchinson Center's Scholarship Donors Recognition Luncheon on June 3.

Curriculum Committee: Members of the committee will rotate chairing the meetings during Nation's absence and continue to work on both the summer and fall schedules.

Special Events Committee: April 18th is the next meeting; 27 attended the play; possible future events include a college party and a glass blowing demonstration.

Finance Committee: The meeting on March 29 discussed the endowment funds, next year's budget, long term goals, and received a positive report from Cirillo on the student payment for art supplies.

Community Service Committee: As the co-chairs are retiring, Larson will meet with committee on April 21st to discuss the future of the committee.

Archives Committee: Reorganization of the archives continues, as does the difficult task of updating the historical record.

Publicity Committee: New chair, Nancy Perkins, introduced herself and noted her upcoming duties.

Festival of Arts: No report

Fundraising Committee: Beebe and Reilly reported the inaugural annual fund raising campaign will commence after the start of classes in the fall term. Discussion led to a projected budget of \$600 and the possibility for deferred giving to be initiated.

Nominating Committee: An announcement requesting a nomination for the sole open board seat, which would entail accepting the position of vice president and subsequently president, will be made in the April newsletter.

Registrar: Garrett reported we have 517 members, 283 registrations for the spring term, and that she is using her cell phone for office calls until the billing situation for our landline is resolved.

Unfinished Business

U. Maine Foundation: Larson has sent our name change documentation to the Foundation but has not heard back from them.

Severe weather policy: Discussion led to agreement that the entire section needs to be rewritten; Larson & Pollock will rewrite it and the Executive Committee will act on the proposal.

PayPal data: We will not be able to differentiate membership fees from course registration fees.

Accounting for instructor vs. office copying: We will be able to clearly differentiate instructor copying from general office copying in our billing.

New Business

Hutchinson Center contract: Initial meeting to begin negotiations is to be April 26.

Catering: Our caterer can't continue a per person cost contract; negotiations are underway.

eNews sign-ups: Regulations prohibit new memberships via offline registration form including newsletter sign ups; the latter must be initiated via online forms, or separately by the individual.

The meeting was adjourned at 11:05 a.m. **The next board meeting will be May 10th.**

David Boyer, Secretary