

Senior College at Belfast Board Meeting Agenda

Wed, Jan 13, 2016 at 9:00 am

1. Nominating Committee recommendation of Jim Taber for Board Treasurer (see appendix)
Motion to accept and vote (5)
2. Approval of Minutes of Dec 9, 2015 board meeting (5)
3. Treasurer's Report (10)
4. Committee Reports (5)

Archives – Shirley Jarvella – *nothing new to report*

Special Events - David Ruberti - *as of 1/5/16, changes or details not in last month's agenda*

Gilbert & Sullivan's "Patience" February 14, 2016, Grand Theater – Ellsworth. Will be advertising shortly

and plan to offer on-line registration

Capitol / State Museum Tentatively April 11 or 12, 2016 - Augusta

Duck Hunter Shoots Angel - May 1, 2016 (Tentatively), Penobscot Theater, Bangor

Northeast Historic Film (Bucksport) - Tentatively March 16, 2016

Penobscot Marine Museum Photo Archives (Searsport)

Unity Part 2 – not yet scheduled

Festival of the Arts – Cathy Bradbury

The rental fee for the Festival of Art this year will be \$1,500. Thank you all for continuing Senior College support in the amount of up to \$1,000. We will continue to keep costs as low as possible, and hopefully increase the number of artists to 150. Per Sara S, AI said we are maxed out on our navigation menu, so the Festival of Art will have to be under "Special Events" or "What's Happening."

Curriculum – Sharon Romanow

In a meeting with Debbie B & Sharon, Patty Libby said she'd prefer no more than 7 classes each am & pm. She gave the okay for starting classes at 9:15 & ending at 3:15 if the Curriculum Cmte decides to recommend such.

Community Services – Marje Stickler & Wendy Kasten – *no report*

5. Old Business

- A. Consideration of a permanent Finance Cmte (20) – At the 11/15 Board meeting, the ad hoc finance cmte was asked to present at the 12/15 meeting "regular financial procedures with a view to creating a permanent finance committee." For several reasons this did not happen. Shall we proceed with the development of the cmte? Do we need another or the same ad hoc cmte to develop a proposal of tasks and responsibilities for the cmte? Should the ad hoc cmte be composed of people likely to be on the Finance Cmte?
- B. Ad hoc Finance Committee recommendations (25) – see 12/9/15 Minutes. What action can we take on these? If we proceed with a Finance Cmte, should these items be left to their discretion, which may take some time since they/we would

need to develop policy regarding the cmte? Can the Board make some decisions now or at least give expression to the direction we'd like to see the cmte take?

- Determine a budgeted amount for instructors (texts, copying, other materials). A specific amount budgeted per course for all expenditures? A maximum amount for text or materials and a maximum number of pages of handouts (single-sided 6c & dbl-sided 8c at County Copy)? Encouragement to send students Internet links rather than supply handouts? (Most of this would require revision of the Instructor's Guide & course proposal form.)
- Food expenditures – shall we: continue am & pm snacks (coffee & cookie); put out a donation box; continue lunch for 1-day classes; cease providing the annual meeting lunch (\$1375 for 9/15 annual meeting); provide dessert in place of lunch at the annual meeting?
- Shall instructors have 1 course fee waived for each class taught as rec'd by ad hoc cmte (\$30-120)? Or shall they continue to have the membership fee waived but no course fees waived (\$25) as occurs now and is written in the Handbook & Instructor's Guide?
- Offer the opportunity to make a tax-deductible donation on the membership (registration?) page.
- Reinstate the Membership Cmte. Form an ad hoc cmte of board members and SC members to investigate this and present a proposal? Other action to increase membership?

C. Ad hoc Registrar Cmte (15) report to determine how to proceed with the SC office registrar position – Arlin, Elisabeth, Barbara

D. Community Service Cmte (15) – Questions have been raised about how this cmte's activities and goals fit with their mission as stated in the bylaws (*"The Community Service Committee shall be responsible for receiving, evaluating and implementing requests for Senior College volunteers to work with other non-profit organizations in the community."*) For years the CSC has organized SC volunteers to work on Neighbor for Neighbor in the fall and Read Across America in the winter – over 50 people this year alone. Now they want to have space on the SC website to alert members to volunteer opportunities. The following is part of their report for the 11/15 Board Meeting.

"The co-chairs see this committee as potentially a clearinghouse to match volunteer opportunities in our region with SC members who seek meaningful community engagement. The goal of this committee for the year is to develop a website area that would list the wide array of volunteer needs in all the regions which members represent. We believe it would be highly beneficial to both agencies and SC members to have information readily available about community service needs. If permission is granted for such website space, we would create the copy for such a feature, and be responsible for quarterly updates of the information offered on the site."

Discussion: Does this request fit with the mission as stated in the bylaws? If so, can they proceed with a plan for how they'll accomplish this, including use of the SC website, which can be incorporated into Handbook policy with Board approval? Would they be limited to advertising only requests that come from organizations, or can they approach

organizations seeking information about volunteer opportunities? If their request does not fit the CSC bylaws mission, are they limited to working with only the 2 organizations they're now involved with?

6. New Business

A. Festival of Arts (10)

Actionable item: Cathy B and Juliane Dow have proposed that artists register on-line as we do for courses, which AI has agreed to at no extra cost. Will the Board approve AI's setting up the online artists' registration for the Festival of Arts?

Appendix

James S Taber

Education: BA Mathematics Univ of Maine 1969 MS Management Univ of Arkansas 1975

Relevant Employment History: I am a retired USAF Medical Service Corps Officer with experience in many facets of hospital administration, including financial officer, supply management, records management, and eventually hospital administrator at age 28. In civilian life I took on a project to implement one of the first hospital wide information systems in the country, and then stayed on to manage it.

Evidence of commitment to Senior College

My wife and I have both been attending Senior College for something like 3 years now and we both enjoy it tremendously. I have a history of civic involvement that includes board memberships, 2 years as Little League treasurer, coaching both youth basketball and LL baseball, Explorer Scout Leader, and Program Chairman for my Optimist Club. Since moving to Unity I've participated in some town planning events, and I'm a member of the Lovejoy Clinic Advisory Group.