

# Senior College at Belfast Board Meeting Agenda

Wed, May 11, 2016 at 9:00 am

1. Approval of Minutes of March 9, 2016 board meeting

2. Treasurer's Report

3. Committee Reports

- Nominating Committee
- Special Events
- Curriculum
- Archives
- Others – see below

4. Old Business

A. **Ad hoc Membership/Outreach Committee** report – The committee, consisting of Anne Dolbashion, John Bettler, Dianne Smith, Eileen Morelli, and Nancy Hauswald, met with Debbie Bailly to discuss the goals and procedures of the cmte. Nancy has agreed to chair the cmte. Nancy & Debbie met to further discuss the role of the cmte and to identify 1<sup>st</sup> steps for the next 3 months, which include:

- 1) have a presence at the festival of art in June
- 2) prepare a draft description of a new standing cmte for SC that addresses membership (recruitment/ retention) and outreach (public relations and publicity).
- 3) find a name for this new committee

The cmte plans to talk with the chairs of current committees to find out how to complement their work & vice versa. Nancy plans to submit a cmte proposal for the Handbook to the Board at the Aug 10 mtg for the name and responsibilities of the cmte.

5. New Business

A. **Handbook revision** (40)

Office Manager and Office Set-up Procedures (p 33) Elisabeth  
Course Registration Procedures (p 35) Sue

B. **Discussion of procedures to establish an annual budget** – Jim

C. **Voting.** Arlin. Do we need to form an ad hoc committee to look into voting procedures and/or possible formal adoption of Robert's or other rules of order?

D. **Ad hoc Community Services Committee** - from Wendy Kasten

Following the meeting of our Community Service Committee Thur 26th, we made one new decision, and there are several related questions for the Board.

1. We decided to launch a CS-CSC Facebook page.
2. Kathleen Kearns will create the page. Marje Stickler and I will also have administrative access. The facebook page is for ALL SC members. It will be moderated.
3. We will create a handout and distribute it at coffee breaks with detailed directions on how to join and how to make use of our FB page.

4. Our vision for how it would be used:

- a. Members can communicate with each other.
- b. We can post pictures and reminders about events.
- c. Members can post needs and wants, such as needing a ride for a class day, needing a recommendation for a carpenter, where to buy something specific (many SC members are new to the area), finding someone to take that couch someone wants to get rid of.
- d. FB keeps track of people's birthdays. SC members who choose to add profile information would get multiple birthday greetings.
- e. SC members wanting to go on a special event but preferring to go with someone could post for a partner for the trip.
- f. SC members could post other things of interest to SC members, such as a play, craft fair, garden talk, nature walks, fund raisers, etc.
- g. SC members who need special attention, such as rides to chemotherapy, help shopping after an injury, could ask for help on the FB page.
- h. The CSC could solicit volunteers for events such as the art show, neighbor 4 neighbor, Read Across America, etc.
- i. SC members could post a recommendation for a new restaurant or business that they just discovered and think others might want to know about.
- j. SC members can share special events, like a wedding anniversary, new grandchild (yes, pictures are welcome), etc.
- k. We would post volunteer opportunities, such as the one which recently arrived from the Chamber of Commerce looking for summer volunteers.

5. In short, this has the potential to increase the sense of community for SC Members. Other organizations use FB pages in similar ways, such as teacher groups, support groups, union members, etc. Even the United Nations has its own facebook page!

**Here is what we need from the Board:**

1. Permission to link the FB page to the Website. This way, if someone finds one thing, they can readily find the other.
2. It is advantageous to keep our brand consistent, so we would request permission to use the same logo as the website.
3. We will post directions to join in our newsletter contribution. But, we think it would be more effective to hand out written directions to people during coffee breaks, and even have someone there with a computer or tablet demonstrating. Therefore, we'd like to make about 100 copies of our 1 page handout.

6. Agenda item suggestions for 6/8