

## Senior College at Belfast Board of Trustees November 8, 2017, Approved Meeting Minutes

**Call to order:** Larson called the November 8, 2017, meeting to order at 9:02 a.m.

**Absent:** Garrett, Jessup, Kaiserian

**Approval of minutes:** The minutes of the October 11, 2017, board meeting were approved.

**Treasurer's report:** No written report as October statements yet to be received from our accountant, but our bank statement shows an income of \$172 for October. We wrote checks for \$8437 (\$3562 of that for rent, and the rest mostly for food), so our October statement will show a deficit of approximately \$8200. Given our September net income of \$8079, however, we should be about even. The treasurer's report was accepted.

### Other Reports

**President:** The president noted the passing of Jon Cheston, a co-founder of Belfast Senior College and its first president. A memorial service is planned for December 16 at the Hutchinson Center. Any remembrances are asked to be donations to Senior College at Belfast.

The Schoodic Symposium included Acadia SC, Belfast SC, Coastal SC, Down East SC, Penobscot Valley SC, and Sunrise SC. All face challenges in recruiting faculty and other volunteers and attracting ample students, and all report that most members are women and most members are "from aways". We appear to be leaders in online course registration and the successful use of postcards to announce our course schedules. And we are the only senior college to hold all classes in one location on the same day (and provide a coffee and refreshment break). All of our attendees hope the symposia will be repeated.

**Curriculum Committee:** Nation noted the long time service of Cheston to the Curriculum Committee. She reported that 12 four week course proposals have been accepted for the winter session, with the likelihood of two more before the deadline. We have one single day class. So far for the spring session we have 8 course proposals in hand, and another two promised.

**Special Events Committee:** No report

**Finance Committee:** No report

**Community Service Community:** The status of the committee is still in limbo.

**Archives Committee:** Work continues on reorganization of our records.

**Publicity Committee:** The committee has decided against revising a brochure and will continue supplying area libraries and bookstores with our signature bookmarks.

**Festival of Arts:** No report

**Fundraising Committee:** Annual appeal letters mailed; Beebe/Reilly will record all donations, send thank yous.

**Nominating Committee:** No report

**Registrar:** No report

### Unfinished Business

**Refreshments update:** A volunteer has been found for set up and clean up of refreshments during the Winterim course breaks.

**Volunteer Fair canceled:** The ad hoc volunteer recruitment committee has decided against this idea because of scheduling difficulties. They will continue to explore other ideas.

**Handbook status:** Klie has entered all corrections and will email copies to us before it is put on the website.

**Reconciling board term schedules:** The ad hoc committee of Taber, Larson, and Boyer presented a solution to the problem which involves a one time use of one one-year term and two two-year terms along with the five three-year terms of the eight positions needing to be filled in 2018. A written motion to that effect will be presented in the December meeting.

### New Business

**By-laws review:** Larson noted the need for a more thorough review of the by-laws and proposed an ad hoc committee be formed for this task at the beginning of the new year. Larson, Klie, Boyer, and Kaiserian will take this on.

The meeting was adjourned at 10:26 a.m. **The next board meeting will be December 13, 2017.**

**David Boyer, Secretary**