

Senior College at Belfast Board of Trustees January 10, 2018, Approved Meeting Minutes

Call to order: Larson called the January 10, 2018, meeting to order at 9:02 a.m.

Absent: Kaiserian

Approval of minutes: The minutes were approved with a correction in "Refreshment update".

Treasurer's report: Net gain in funds last month is \$6533.61, with about one fourth of that due to the annual appeal (reported on below). Report accepted.

Other Reports

President: Larson reported on the state resource of the Maine Association for Non-profits, its training sessions and publications. Two key pages were distributed and discussed. A thank you note from Nancy Hauswald for the Senior College's support and participation in the memorial service for Jon Cheston was read. And a further note was made that all communications from Senior College to Anne Cardale, Maine Senior College Network, would be by Larson or Nancy Perkins.

Curriculum Committee: One course for spring had to be canceled; we have fourteen course proposals for spring, with a Feb. 1 deadline for submission. Dropping the snack for one day classes was put forth for discussion, which raised the further issue of reducing the fee for one day classes. Discussion of both ideas to be continued.

Special Events Committee: A movie, "Maudie", is scheduled for 1/21, and planning for a trip to the Langlais Sculpture Preserve is underway.

Finance Committee: In considering the need for assured steady enrollment the committee advises a "faculty inventory" with an eye to recruitment, continued support for publicity, and assessing carefully food provision as it is a self-imposed obligation. We need to "stay young and intellectually vital". Discussion of this as related to strategic planning will be continued, along with the issue of how best to manage board continuity.

Community Service Committee: Inactive.

Archives Committee: No report.

Publicity Committee: Reminder postcards, a newspaper article and an announcement in our digital newsletter have promoted the winter term. Look encouraged "formalizing" a plan to distribute materials to all libraries in our membership area, and a question was raised about requesting advertising in the adult education program catalog distributed to county residents.

Festival of Arts: Planning has begun with a change of dates to June 6 -10.

Fundraising Committee: David Beebe and Pete Reilly reported that our inaugural annual fund campaign resulted in \$6320 from a mailing of 630 letters (Pollock was thanked for her assistance). Further discussion is needed on how to handle donation requests for specific activities rather than to the general fund. Beebe and Reilly request two more volunteers to join them for next year's campaign as they transition out.

Nominating Committee: Vote on trustees terms resolution (see below) needed.

Registrar: Handout of current course enrollments for winter session was distributed: 226 students, 285 registrants.

Unfinished Business

By-laws review: Karin Look will chair the ad hoc committee of Larson, Klie and Boyer. Compilation of suggested revisions needed before the first meeting is scheduled.

Trustees terms resolution: Following our discussion of this issue in our November meeting, Boyer prepared this motion: *In order to return to the founders' mandated election each year of five trustees to serve three year terms, the Nominating Committee is authorized to present a slate of eight candidates for election in September, 2018, comprised of one position to serve a one year term, two positions to serve two year terms, and five positions to serve three year terms.* Motion passed.

New Business

Annual meeting format: The issue of how best to schedule the annual meeting in the period between morning and afternoon classes was discussed: shorten the meeting to 30 minutes max, combine it with brown bag lunches (in room 138), start afternoon classes 30 minutes later? Further discussion needed.

The meeting was adjourned at 10:38 a.m. **The next board meeting will be February 14, 2018.**

David Boyer, Secretary