

Senior College at Belfast Board Meeting April 8, 2020, *Approved Zoom Meeting Minutes*

Call to order: The president called the first board meeting via Zoom to order at 9:35 a.m.

Absent: Smith

Approval of minutes: The minutes of the March 11, 2020, board meeting were approved.

Treasurer's report: Due to a scheduling conflict the treasurer could not attend and the treasurer's report for March, 2020, will be combined with April's financials at our next meeting. President Reilly reported that we were not billed for the canceled spring term and refunds for course registration had been completed.

Other Reports

President: President Reilly presented three courses of action for discussion: a) The board agreed that the timing of the completed budget for 2021 can't be set until later this spring/summer and the determination of whether we can hold a fall term; b) The board agreed with the president's recommendation that Nickerson Accountants should only produce quarterly financial statements while the Covid-19 and Hutchinson Center closing is in effect; c) The board agreed with the president's recommendation to continue our webmaster's contract at the current rate, with alternate work tasks than online registration assigned as needed.

Curriculum Committee: Committee Chair Perkins reported that nine of the sixteen instructors scheduled to teach in the spring term have agreed to offer their courses in the fall term if the Hutchinson Center is open. At least three other course proposals are currently being developed and another full slate of courses is possible. Perkins also noted her correspondence concerning the training opportunities open to us for online courses via the Senior College at Lewiston-Auburn and the plans underway for a course for our teachers on using Zoom to be led by Wendy Kasten and Dierdre Good. Two items for discussion led to the agreement by the board that a decision on whether to cancel the summer session needs to be made by May 15, 2020, and the agreement by the board for the Curriculum Committee to form a subcommittee to develop a strategy for offering online classes. An informal group has already begun the latter. Lastly, Perkins noted the inauguration of the "Zoom Cate", initiated by our webmaster, Al Arthur, and being held daily from 11:00 a.m. to 1:00 p.m. The informal group of CC members and board members is currently using it to become familiar with the platform and to brainstorm how this can be used by the wider membership to keep in touch and informed during this period of "social distancing."

Special Events Committee: Committee Chair Martha Laitin reported that all refunds for registrants to the cancelled planetarium trip have been made with an accompanying note from Laitin expressing our regrets.

Finance Committee: The previously distributed report from the committee will be discussed at our next scheduled meeting.

Archives Committee: The chair announced that a DVD of our digital records is now housed offsite.

Festival of Arts: John Economy announced the cancellation of this spring's festival.

Fundraising Committee: The board agreed that our annual fundraising campaign would not be held this year.

Nominating Committee: Boyer reported that we have one completed nomination form, two more promised and two other recommended names for possible contact.

Registrar Volunteer Committee: No further report to be made at this time.

Senior College Statewide Conference: This conference has been rescheduled for October 31.

Our forty minute Zoom session concluded at 10:05 a.m. We will continue our meeting on **Tuesday, April 14, 2020, at 9:30 a.m. via Zoom.**

David Boyer, Secretary