

Senior College of Belfast Board Meeting May 13, 2020 Zoom Minutes

A brief online course demonstration was presented by Pete Reilly.

Call to Order: The president called the Zoom meeting to order.

Absent: Boyer

Approval of minutes: The minutes of the April meetings were accepted.

Approval of reports from committees: Reports sent via email from the Curriculum Committee and the Treasurer were approved.

Nominating Committee Report: Acting chair, Pete Reilly reported we advertised for nominations for 2 vacant seats on the board and received 7 nominations. The committee met and chose 2 candidates, Beth Sterner and Diedre Good.

A motion was made and seconded to name Al Arthur as Ex Officio member. The board voted to accept the 2 candidates and the Ex Officio member. The person nominating each new member will inform them of the vote. Nominations of officers is postponed.

Personnel: Sara Shute is leaving as Internal Website Manager in September, a volunteer job of about 3 hrs, a month. A suggestion that board members take on the job resulted in Elisabeth Pollock & Martha Laitin volunteering to be part of such a group.

Main Discussion:

Generally, the group agreed it is too early to make a decision to have face-to-face classes or not in the fall. No one wants a no-class scenario for the fall. Nancy Perkins proposed we offer both face-to-face and online Zoom courses for fall. The group agreed a reduced course fee for Zoom courses would be reasonable. Three classes will be offered via Zoom this summer at no cost and no membership requirement, anticipating 15 students in each. Pricing of fall classes discussion was tabled. The Executive Committee met via Zoom with the Hutchinson Center Director to discuss our lease. Our invoices will be cancelled for the months the Hutch is closed. No addendum to the lease has been offered concerning other scenarios, although Pete has written a letter asking for a Lease Addendum. Treasurer, Brenda Smith reviewed a Best Case and Worst Case scenario for 2021 budget in terms of face-to-face classes, Zoom classes, full fees/reduced fees, and membership reduction. The Worst Case scenario is actually the best from a financial point of view because opening face-to-face classes will require paying the Hutch rent. We will adopt a "rolling budget" depending on what the future holds.

A subcommittee was formed to discuss how to hold the Annual Meeting in September 2020. Members include Brenda Smith/chair, Jim Owen, Dick Topping, Elisabeth Pollock, and Al Arthur.

Other Business: Ron Jarvella suggested we provide financial assistance to local non-profits needing financial help. We may revisit this at a future meeting.

The meeting was adjourned at 10:47 am.

Respectfully submitted by acting secretary, Martha Laitin

