

Senior College of Belfast Board Meeting
December 9 January 13, 2021(via Zoom)

Call to Order: President Nancy Perkins called the meeting to order at 9:33 AM. All were present except for Brenda Smith.

Approval of Minutes: The minutes of the December, 2020 meeting were approved.

Treasurer's Report: The Treasurer was absent for a medical appointment, and will have to be absent from the meetings for February and March; Beth Sterner will fill in for her next month.. The chair reviewed the report, and the report was approved.

Old Business: By-Laws: All board members are asked to review the handbook and send all comments and corrections to Elisabeth Pollock by the end of the month. All of our comments and suggestions will be considered and incorporated into an updated Handbook. There was some discussion. We agreed not to use the term "zoom" but rather "online" or "virtual".

Senior College Donation Fund/Grant Program: This was moved up on the agenda because Ron Jarvella had to leave early. He has an appointment with WCAP next Tuesday, in person, to go over what the Senior Collect fun will be used for, according to the guidelines we discussed last month. Deidre Good volunteered to go with Ron.

Nominating Committee Survey: Jim Owen, Chair, & Beth Sterner. Jim has considered what gaps the board has in the skill sets of the various board members. His suggestion survey was read and discussed. Discussion topics included "works well with others" ("Personal Characteristics"), the ability to work collaboratively; willingness to learn to do new things; adaptability. Board members are asked to respond to the Questionnaire and return it to Jim, along with any suggested edits or additions. Going forward, this will serve as a guideline for the Nominating Committee in considering new members.

New Business (1). Nancy suggested that we consider forming a committee on on-line and distance learning. Pete Reilly might be able to chair an Ad Hoc committee. Beth Sterner was also willing to serve on such a committee. Elisabeth moved that we establish an ad hoc committee about on-line learning and teaching. During discussion Jim suggested that we might want help from a younger person. The question was called and passed unanimously.

Nancy said that we might also need a committee on membership and administration, given that we no longer have a registrar. This would address member relations, membership and administration, and possibly recruitment of new members. Portland and Lewiston SCs are doing this. It wasn't necessary as long as we operated face-to-face. Beth pointed out that many people who are over 50 but not yet "Senior Citizens" are not aware that they can join SC. There was some discussion.

Curriculum Committee: We were all able to see the spreadsheet that Al maintains, listing all courses and signups, etc. In addition, Deirdre referred us to this website:

https://harvard.service-now.com/ithelp?id=kb_article&sys_id=4c3290f6db5b845430ed1dca4896197f

This will be helpful for current and future teachers who need to teach online.

New Business (2). Barbara Klie is leaving Belfast, moving to Piper Shores. Nancy suggested that we email her to express thanks for all her great help to SC Belfast over recent years.

The February meeting date was changed to Monday, Feb 8, at 1:00 PM.

The meeting was adjourned at 10:46.

Respectfully submitted,

Rebecca Jessup